



# Flagler County Schools Human Resources Department

## Fingerprint Authorization – Renewal

Fingerprints will be taken by the Flagler County Public Schools Human Resources Department located at the Government Services Building (Bldg. #2, 1769 East Moody Blvd, Bunnell, FL). When you arrive please have the following with you:

- ✓ **Fingerprint Information Form** filled out.
- ✓ **Confirmation Number** from the Credit/Debit Card transaction for payment OR a **Money Order** in the amount of **\$57.25** made out to "Fingerprinting Services."

**We do not accept cash or checks.** Acceptable forms of payment are:

- **Money Order** – Make payable to **“Fingerprinting Services”**
- **Credit or Debit Card** – You may pay by **telephone** (877) 357- 7456 or via internet at [www.flprints.com](http://www.flprints.com). You will be issued a confirmation number and must bring that number when you get fingerprinted. Payments should be made **PRIOR** to coming to the office.

### FINGERPRINTING HOURS OF OPERATION

Monday, Wednesday, Friday	8 am–12 pm & 1–3:30 pm
Tuesday, Thursday ( <span style="color: blue;">School Year Only</span> )	8 am – 12 pm & 1-4:00 pm

### Fingerprint Information

**Name** \_\_\_\_\_  
Last      First      Middle

**Social Security Number:** \_\_\_\_\_ **US Citizen:** Circle One **Yes No**

**Aliases AKA** \_\_\_\_\_

**Date of Birth** \_\_\_\_\_ **Place of Birth** \_\_\_\_\_  
Month/Day/Year

**Race:**    Asian            Black            White American Indian            Unknown

**Sex:** Circle One    **Male**    **Female**

**Hair Color:** \_\_\_\_\_ **Eye Color:** \_\_\_\_\_

**Height:** \_\_\_ft. \_\_\_ in.      **Weight:** \_\_\_\_\_ pounds

**Missing Digits (fingers):** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

Money Order: Bank \_\_\_\_\_ # \_\_\_\_\_

Credit Card Confirmation # \_\_\_\_\_ Date \_\_\_\_\_ Init \_\_\_\_\_