

## BUNNELL ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Marcus Sanfilippo, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

---

**Signature of Principal or Designee**

**Date Signed**

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:**

---

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** All parents are invited to attend quarterly School/Title I Parent Advisory Council meetings through backpack mailings, newsletters, our parent call out system, and parent involvement tables at open house. These meetings are a forum to review, discuss, and amend the School Improvement Plan, Parent Involvement Plan, and Title I Compact. Administration will send home monthly calendars, post announcements and podcasts on the school website and school marquee, as well as utilize the calling system to notify families of Title I school events, resource center materials and activities. The school will provide on-going opportunities to parents of children served by the school through: Curriculum Night, parent conferences, Families Building Better readers, Math/Science Parent training, FSA Parent Night, ELL Parent Night, ESE Parent Nights, Flagler Gifted Support Network Meetings, Kindergarten Night, Math Night, BINGO for Books, STEM Parent Night. Parents will be asked to do an evaluation form each parent night. Data and feedback will be used to enhance future parent involvement opportunities. Parents will be provided on-going opportunities for input into the Title I Parent Involvement Plan and school improvement through the SAC process. Minutes and sign-in sheets from all meetings will be kept on file and posted on the website for parent review. All parent involvement sign-in sheets will be kept on file. The school also maintains a comprehensive parent resource center with materials checkout which includes cross curricular materials, books, and computer checkout.

---

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK/Pre K ESE	Flagler County participates in the Volusia/Flagler Early Learning Coalition. Students who are in Pre-K ESE classes and who are at least 4 years by Sept. 1st can participate _ day in VPK classes for age appropriate mainstreaming. VPK and childcare students also participate in recess/PE time with age appropriate Pre-K ESE students.
2	Title II A	New Teacher Mentor Program
3	Title I and III	Funds are provided for translation of communication to parents and also pays for TRANSACT for online parent letters/school forms in multiple languages.
4	Title IV	Ala Carte Federal Lunch Program

---

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Parent Advisory Annual Meeting	Principal	September 2016	Minutes, Agendas, Parent sign-in sheets
2	Curriculum Night-parents are	Administration, Guidance,	September	Sign-ins, parent

	reminded of the Title I parent meeting that is held each year	Academic Coaches, Classr	2016	feedback, minutes
3	Parent Conferences-Title I Compacts are discussed/signed at Parent Conferences	Administration, Guidance, Academic Coaches, Classr	Quarterly	Sign-ins, parent feedback, minutes

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** The school will hold quarterly SAC/Title I Parent Advisory Council meetings with childcare provided. Parent visits will be made via the Title I Parent Specialist and district social worker to address academic and attendance issues when the parent has been unreachable through conferences or phone contact. The school will provide on-going opportunities to parents of children served by the school through: Curriculum Night, parent conferences, Families Building Better readers, Math/Science Parent training, FSA Parent Night, ELL Parent Night, ESE Parent Nights, Flagler Gifted Support Network Meetings, BINGO for books, Kindergarten Night, Math Nights, and STEM Nights. When needed, childcare will be provided for evening or morning meetings. Information is made available through afternoon and evening meetings. The District social worker and parent specialist will conduct home visits as needed. Parent information is being made available on the website for 24 hour access.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Reading/Literacy: Families Building Better Readers; Reading Strategies	Taylor	Increased reading vocabulary, fluency and comprehension	Fall 2016	Parent Feedback, Guided Reading Data
2	Math/Science/STEM Nights	Sanfilippo/Blanchard/Grade Level Lead Teachers	Increased math/science scores	Fall/Spring 2016-2017	Math and Science benchmark data, FSA Scores, SAT10 scores
3	Assessment/Student Achievement: FSA Parent Night; ELL Parent Night	Academic Coaches; Admin.; Guidance	Parent Involvement-research shows students achievement increases when parents are involved	On-going 2016-2017	Increased parent involvement as indicated by meeting sign in sheets.
4	Kindergarten Night-	Kinder	Increased	May 2017	Increased

	What to Know B4 You Go	Teachers/Taylor/Blanchard	academic achievement and parent involvement- research shows students achievement increases when parents are involved.		parent involvement as indicated by meeting sign in sheets.
5	BINGO for Books	Media Specialist/Taylor/TSC	Increased academic achievement and parent involvement- research shows students achievement increases when parents are involved.	Spring 2017	Increased parent involvement as indicated by meeting sign in sheets.
6	How to Talk So Kids Will Learn	Breeding-guidance	Provides strategies for parents to use when helping their children with school work.	Spring 2017	Increased parent involvement as indicated by meeting sign in sheets.
7	Technology/Parent Resources Night	Technology Team Rep (TBD), Academic Coaches, Admin	Provides information regarding electronic resources available to parents/students and how to best utilize them.	Fall 2016	Increased parent involvement as indicated by meeting sign in sheets.
8	Hour of Code/Computer Science Week	Mantel/Science Reps from Grade Levels	Increased math/science scores	Winter 2016	Increased parent involvement as indicated by meeting sign in sheets.

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Connecting with Parents	Guidance Counselors	Positive Behavior System	Sept.-Nov. 2016-2017	Skyward data
2	Effective Parent Conferencing (building ties between home and school, communicating and working with parents, value of parental involvement)	Academic Coaches/Guidance	Parent Involvement- research shows students achievement increases when parents are involved.	Sept./Oct. 2016	Increased parent involvement as indicated by meeting sign in sheets.
3	PLC Meetings	Administration	Parent Involvement-	Sept-May	Increased parent

			research shows students achievement increases when parents are involved.	2016-2017	involvement as indicated by meeting sign in sheets.
--	--	--	--	-----------	---

---

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Parent Resource Center-The person responsible (Media Specialist) will open media for parents and students to access media checkout and parent resource checkout. This will continue throughout the year on a weekly basis. Parents will be notified and reminded of this service by newsletter. Evaluation of this program will be through increased use (parent sign-in sheets, circulation data, and parent feedback.

Implement the WATCH D.O.G.S. (Dads of Great Students) program- This is a father involvement initiative of the National Center for Fathering that organizes fathers and father figures in order to provide positive male role models for the students and to enhance school security. During our curriculum night, guidance counselors and teachers will share information about the program. There will also be an evening event where all male parents, guardians, etc...of students are invited to come to an informational meeting and sign up to be a Watch DOG at BES. From there, the counselors will set up the visit and make contact with the Watch DOGS. Evidence of effectiveness will be increased number of Watch DOGS participating in the program.

---

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents\_ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** The school will make all notifications available on the school website, and they will be sent home in backpack mailings. Quarterly SAC/Title I Parent advisory Council meetings will provide a forum for parent input into programs. Open house, regular parent conferences and classroom newsletters will provide parents with information pertaining to their child. At the beginning of the school year, the Student Handbook is sent to all students/parents to review. Parent letters are sent home regarding school grades, Choice with Transportation, Title I tutoring, and Highly Qualified Teachers. These letters go home in the mail, in backpacks, and are posted on the school

and district websites. All parent communication is kept on file at the school in a parent communication folder/notebook for documentation purposes and is sent in the child's native language when possible.

---

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Title I Parent Specialist and district social worker home visits, ELL Parent Nights, multi-language documents (Spanish, Haitian Creole, Russian) provided by TRANSACT, ELL Parent Night, as well as translator and sign language services when needed. The school will secure Language/ASL translators as needed in order to ensure that parents can participate in parent meetings. All schools are handicap accessible.

---

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	SAC/PTO meetings held during morning hours as well as evening. District parent liaison visits homes when teachers are unable to get parents in to the school.	Sanfilippo, Jackson, Blanchard, Breeding, Fasnact, Dillender, Howes	Increased parent involvement leads to increased student achievement.	Sept-May 2016-2017 (on going meetings with varied times, ongoing home visits)

---

## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

---

## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic

achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

---

## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

---

## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Math/Science/STEAM Nights	1	100	increased math/science scores
2	Assessment/Student Achievement: FCAT parent Night; ELL Parent Night	1	12	Parent involvement-research shows students achievement increases when parents are involved.
3	Kindergarten Night-What to Know B4 You Go	1	9	increased academic achievement and parent involvement-research shows students achievement increases when parents are involved.
4	BINGO For Books	1	150	Increased academic achievement and parent involvement-research shows students achievement increases when parents are involved.
5	Open House	1	494	Increased academic achievement and parent involvement-research shows students achievement increases when parents are involved.
6	Parent Conferences	2	1673	Increased academic achievement and parent involvement-research shows students achievement increases when parents are involved.
7	Parent Night-ADD/ADHD Successful Strategies	1	8	Increased academic achievement and parent involvement-research shows students achievement increases when parents are involved.
8	ESOL Parent Night	0	0	Increased academic achievement and parent involvement-research shows students achievement increases when parents are involved.
9	Publix Family Math Night	2	75	Increased academic achievement and parent involvement-research shows students achievement increases when parents are involved.
10	Title I Annual Meeting	1	67	Increased academic achievement and parent involvement-research shows students achievement increases when parents are involved.
11	National Take your Parents to Lunch Day	1	60	Increased parent involvement
12	2nd grade parents/students book club	3	47	Increased academic achievement and parent involvement-research shows students achievement increases when parents are involved
13	Watch Dogs-Parent Information Night	1	16	Increased academic achievement and parent involvement-research shows students achievement increases when parents are involved



14	Honor Roll Ceremony	3	980	Increased academic achievement and parent involvement-research shows students achievement increases when parents are involved
15	SAC Meetings	4	99	Increased academic achievement and parent involvement-research shows students achievement increases when parents are involved
16	Winter Wonderland Literacy Night	1	37	Increased academic achievement and parent involvement-research shows students achievement increases when parents are involved
17	GREEN Night	1	200	Increased academic achievement and parent involvement-research shows students achievement increases when parents are involved
18	MTSS Behavior-Parent Night	1	3	Increased academic achievement and parent involvement-research shows students achievement increases when parents are involved
19	Drive In Reading Night	1	20	Increased academic achievement and parent involvement-research shows students achievement increases when parents are involved

## Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	SAC meetings	3	40	fostering communication between parents and teachers
2	Connecting with Parents	1	12	fostering communication between parents and teachers
3	Effective Parent Conferences	1	16	fostering communication between parents and teachers

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents who work find it difficult to come to meetings after a long day of work	continue to offer childcare and meals when possible
2	Parents/students have a variety of other committments	Continue to offer events on various nights to meet the needs of all families

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
-------	-----------------	-----------------------------

---