

RYMFIRE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Barbara Sauvelpakhick, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Rymfire Elementary School's mission, as it relates to parent involvement, is to ensure that all parents are involved as partners to ensure the academic success of all students.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The school will involve parents in an organized, ongoing and timely manner in the planning, review and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used through the School Advisory Council which is composed of Rymfire Elementary School administration, staff, parents and community members. Membership is open to all staff, parents and community members who wish to attend. Members are invited to join through the use of the school web site, during teacher/parent "Meet and Greet" orientation, the school marquee, and the school newsletter. Broadcast phone calls are also made to notify parents of special activities. Notifications for meetings are published on the school website, marquee, newsletter and calendar. Officers are elected at the final meeting of the year for the next school year. Parent input will be documented in the minutes for all meetings and all parent involvement sign-in sheets will be kept on file.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I Parent Resource Center	Rymfire Elementary School Administration, Rymfire Elementary School Title I Coordinator , Academic Coaches
2	PTO, SAC and ESOL Parent Leadership Council (Title III)	Rymfire Elementary School Administration, PTO, SAC Committee, Title I Parent Specialist, Guidance (Note that translation services for meetings are provided through Title III and Title I funding sources)
3	New Teacher Mentor Program	Title I funds will provide training materials and stipends to trainers and event organizers. Title II funds pay for mentoring of new teachers and includes training on effective communication with parents.
4	VPK/Pre K ESE	Flagler County participates in the Volusia/Flagler Early Learning Coalition. Students who are in Pre-K ESE classes and who are at least 4 years old by September 1 can participate in 1/2 day VPK classes for appropriate mainstreaming. VPK and child care students also participate in activity/PE time with age appropriate Pre-K ESE students.
5	Parent Nights	Title I funds will provide for materials and stipends for teachers.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Announcement of Title I annual Parent Meeting announcement posted on school website and school news	Title I Parent Liason School Coordinator	September, 2016	Printout of school website announcement and copy of school newsletter
2	Announcement of meeting posted on school marquee	Title I Parent Liason School Coordinator	September, 2016	Picture of marquee

3	Broadcast phone call to invite parents, guardians to the Annual Title I meeting. Notices also sent.	Title I Parent Liason School Coordinator	September, 2016	Copy of notice in English and other languages, as feasible. Broadcast phone message copy
4	Develop agenda, sign-in sheet PowerPoint presentation	Title I Parent Liason School Coordinator	September, 2016	Agenda, Sign-In Sheet and PowerPoint
5	Annual Public Title I Meeting	Title I Parent Liason School Coordinator, Administration	September, 2016	Agenda and Sign-In Sheets
6	Meeting notes and PowerPoint posted on school website	Title I Parent Liason School Coordinator	September, 2016	Copy of screen shot

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The school will offer a flexible number of meetings, such as meetings in the morning or evening. Morning meetings will include School Advisory Council and Parent/Teacher Conferences. Evening meetings will include PTO, Math Night, Parent/Teacher Conferences, ELA Night, Technology Night, STEM Night, and Watch D.O.G.S. (Refreshments and translation services will be provided as needed.)

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Math Night	RES Math Committee; District Math Curriculum Specialist	Increased math/science scores	October, 2016	Math Quarterly Assessments Data, FSA and other Standardized Assessment Data
2	ELA Night (includes writing)	RES Literacy Committee	Increased reading vocabulary, fluency and comprehension	September, 2016	Increase in FAIR (3-6), ELA Quarterly Assessment scores, Focus Skill scores and FSA and other Standardized Assessment scores
3	Watch D.O.G.S.	RES Administration	Increase Math and Reading scores; Reduce behavior problems, increase motivation and build responsibility and resiliency for children	October, 2016	Reading and Math FSA and other Standardized Assessment scores; decrease in number of referrals
4	Parent Technology	RES Technology Committee	Increase use of technology for learning	November, 2016	Competency of students to use technology for

	Night				completion of assignments and testing
5	Annual Title I Informational Meeting	Barbara Sauvelpahkik (Assistant Principal)	Increased parent involvement resulting in increased student achievement	October, 2016	Student academic achievement

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	PLC Meetings focused on Differentiated Instruction	RES Coaches and Teacher Support Colleague	Increased student achievement	Once per month during the 2016-2017 school year	Student data from FSA, Quarterly Assessments, and other Standardized Assessments show an increase in achievement.
2	iPad Training (4-6)	RES Teachers (Kopach, Ruddy)	Increased use of Technology for instruction	As needed during the 2016-2017 school year	Competency of students to use technology for completion of assignments and testing as well as additional method of communication with parents concerning student progress; Increased use of technology as related to the technology matrix
3	Schoology Training (K-6)	RES Teachers (Kopach, Ruddy)	Increased use of Technology for planning and instruction	As needed during the 2016-2017 school year	Competency of teachers and students to use technology for planning, instruction, and completion of assignments; Increased use of technology as related to the technology matrix
4	Learning Focused Lesson Planning	RES Academic Coaches	Increased student achievement in all subject areas	Monthly during PLC Meetings and also as needed during the 2016-2017 school year	Student achievement data for all subject areas
5	Use of Google	RES Academic Coaches	Increased use of Google Folders for planning and collaboration	Quarterly, as needed during the 2016-2017 school year	Increased collaboration and planning using Google
6	Parent Communication	Principal (Barbara Sauvelpahkik)	Increased student achievement and decreased behavior referrals	At first Faculty Meeting (August 5, 2016)	Use of Title I Compact/Parent Call Log on Back; increased use of planners/iPads for communication.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Title I Resource Center will open Sept. 2016 for parent check-out. Invitations will be sent out inviting parents to use the facility (information in RES Monthly Newsletter). Broadcast calls and fliers will also be used to let parents know about special check out times during selected parent nights. Additionally, material check out will be highlighted in presentations during PTO/SAC meetings. Mrs. Jamie Pedro will monitor sign out of materials from the parent resource center to determine which grade level parents are making use of the materials.

ESOL Family Literacy Classes (provided by Flagler County Adult Education): Open Enrollment offered throughout year. Classes are three days a week (during school day) ending in June. Parents wishing to register can do so on Mondays, Tuesdays and Wednesdays. 9 AM - 1 PM by contacting Vicki Stanton. Attendance records will be used to determine participation by ELL parents. Evidence of effectiveness will be determined by showing an increase of % attendance over 2016-2017 school year.

Persons Responsible: RES Administration, Title I Resource Coordinator, Adult Education ESOL teacher (Vicki Stanton).

Timeline: September, 2016-June, 2017

Evaluation: Attendance at workshops, increased materials checked out, increase in student achievement as measured by progress monitoring assessments.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The school will provide parents of participating children timely information about the Title I program, a description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet and, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children through the use of SAC meetings, PTO meetings, Meet the Teacher, Open House, the School Website, School Marquee, Title I Handbook, Title I newsletter, Grade Level Expectations and Rymfire

Elementary School planners for K-3. Meeting notices will be made at least two weeks before the meeting date and will be included on the school website, the school marquee, school newsletter, and planners (K-3). We will continue to include a Title I Information section in the RES Newsletter. Broadcast phone calls will also be made to notify parents of upcoming meetings and events. Documentation will be kept to determine that communications were sent in a timely manner.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children) by ensuring that the facilities are handicap accessible, letters and information are provided in English, Spanish, Russian, Portuguese and Haitian Creole (when feasible). TRANSACT is the service that is used to provide translated documents to non-English speakers. Translators will be provided at parent night activities and meetings, when possible. Additionally, the school provides (through a partnership with Adult Education) ESOL Family Literacy Classes which provide opportunities for parents and community members who have a first language other than English to learn English during the school day three days a week.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Organize and advise parents of meetings, activities, conferences	RES Administration, RES Academic Coaches, RES Guidance	Increased student achievement on Quarterly Assessments and Standardized Tests; decrease in number of referrals	August, 2016- June, 2017

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	SAC Meetings	4	32	Increased student achievement on FSA and other Standardized Assessments
2	Open House Night	1	700	Increased student achievement on FSA and other Standardized Assessments
3	Watch D.O.G.S. Parent Night	1	28	Decreased student behavior referrals leading to increased student achievement on FCAT and other Standardized Assessments
4	Family Math Night	1	17	Increased student achievement on the Math FSA Assessment and other Standardized Tests
5	Parent Reading Night	1	21	Increased student achievement on the Reading/Writing FSA and other Standardized Assessments
6	Parent/Teacher Conferences	2	2038	Increased student achievement on FSA and other Standardized Assessments
7	Technology Parent Night	1	11	Increased competency of students to work and complete assessments using technology in the classroom and at home
8	STEM Night	1	800	Increased student achievement on Math/Science FSA and other Standardized Assessments
9	Annual Title I Information Meeting	1	9	Increased student achievement through increased parent involvement
10	iPad Night for Parents	1	384	Increased student achievement based on communication between parent and teacher through use of iPad

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Technology After School Assistance	3	32	Increased student achievement and communications with parents
2	Mindset Training	1	96	Increased student achievement ; improved classroom management
3	CHAMPS	1	96	Increased student achievement; improved classroom management
4	PLC Meetings focused on Differentiated Instruction and Lesson Planning	7	700	Increased student achievement on Quarterly Assessments and FSA Assessments

5	MindUP Review Training	1	96	Increased student achievement; improved classroom management
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language Barriers	Include translation services when feasible for parents who speak a language other than English
2	Single Parents with Small Children	Provide Child Care during events (using students from High School)

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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