

Exam Title: OJT/DCT 8300410
Courses Assessed by this Exam: OJT/DCT

Key Vocabulary:

Employer, employee, co-worker, management, department, departmental evaluations, peer, wait staff, busser, dishwasher, student-based enterprise, departmental evaluations, training plan, job description, business operations, timecard, training agreement, business systems, OJT, co-workers, goal, retail sales, hourly retail sales, inventory, stocking, merchandise, work competencies, safety and security competencies, employability traits, adaptability, business operations, cooperation, safety, security, punctuality, dependability, initiative, appearance, attitude, communication, quality control, teamwork, time management, constructive criticism, ethics, ethical practices, respect, support, grooming habits, initiative, proficient

Student Tasks:

- Identify and apply general work competencies
- Understand OJT documents and their uses
- Understand and apply safety and security procedures
- Identify and apply appropriate work skills
- Identify and apply dependability procedures
- Apply communication skills
- Apply knowledge of retail sales
- Understand and apply proper standards of grooming habits
- Apply knowledge of teamwork
- Apply knowledge of problem-solving skills to real-world working scenarios
- Understand and apply ethical responsibility