

Course Title: Veterinary Assisting 3 (edits)			
Course Number: 8111550			
NGSSS Benchmark	Content Focus	Number of Questions	Suggested Cognitive Complexity (per CPALMS)
Reporting Category 1: Demonstrate knowledge of animal control and animal welfare organizations.			
24.01 SC.912.L.17.13 SC.912.N.1.4 SC.912.N.2.2	Differentiate between animal control agencies and animal welfare organizations.	1 2	1 level 2 1 level 3
24.02 SC.912.L.17.13 SC.912.N.1.4 SC.912.N.2.2	Describe the responsibilities and goals of animal control agencies and animal welfare organizations	1 2	1 level 1
<i>Reporting Category Total</i>		2	
Reporting Category 2: Describe the problems, causes, and solutions of animal overpopulation.			
25.01 SC.912.L.17.1,5,6,8,11,13 SC.912.N.4.1,2	Explain the cause and effect of overpopulation in animals.	1	1 level 3 2
25.02 SC.912.L.17.13	Define euthanasia and describe its role in animal overpopulation.	1	1 level 2 -1
25.03 SC.912.N.4.1,2 SC.912.L.17.13	Identify organizations involved in the public education of animal overpopulation.	1	1 level 1
25.04 SC.912.N.4.1,2 SC.912.L.17.13	Explain the pet owners' and societies' responsibilities concerning animal overpopulation.	1	1 level 2 -1
25.05 SC.912.L.17.13	Discuss the medical benefits of spaying and neutering.	2	2 level 2
<i>Reporting Category Total</i>		6	
Reporting Category 3: Locate and interpret animal-related laws.			
26.02 SC.912.L.17.13 SC.912.N.4.1,2	Describe permitting requirements for exotic and wildlife animals.	1	1 level 1
26.03 SC.912.L.17.13 SC.912.N.4.1,2	Demonstrate knowledge of local and state animal regulations.	1	1 level 1
26.04 SC.912.L.17.13 SC.912.N.4.1,2	Determine the legal limitations of duties of an employee in the animal services industry.	1	1 level 1
26.05 SC.912.L.17.13 SC.912.N.4.1,2	Identify when an Animal Health Certificate is required.	1	1 level 1
26.06 SC.912.L.17.13 SC.912.N.4.1,2	Explain the laws governing the sale of animals and the disposal of animals	1	1 level 2
26.07 SC.912.N.4.1,2	<i>List the options for euthanasia.</i>	1	1 level 1
26.08 SC.912.L.17.13 SC.912.N.4.1,2	<i>List the options for disposal of the pet's body.</i>	1	1 level 1
<i>Reporting Category Total</i>		6	
Reporting Category 4: Identify the different digestive systems of animals and the nutritional requirements of selected species.			
28.01 SC.912.L.14.45,46	Differentiate between ruminants and non---ruminants (monogastric and hind gut fermentors).	2	1 level 2 1 level 3 1

SC.912.L.18.2,3,4,11 SC.912.N.1.1			
28.02 SC.912.L.14.45,46 SC.912.N.1.1	Differentiate the teeth and eating habits of omnivorous, carnivores, and herbivores.	1	1 level 2-1
28.03 SC.912.L.18.2,3,4	Describe the basic nutritional requirements of selected species.	2	1 level 2 1 level 3-1
28.04	Analyze different feed labels and identify feed ingredients.	1	1 level 2-1
28.05	Differentiate animal food products for healthy and ill animals.	1	1 level 1
28.06	<i>Explain the appropriate storage for dry and canned dog or cat food.</i>	1	1 level 1
28.07	Identify the date code for dry and canned dog or cat food and appropriate disposal if out of date.	1	1 level 1
28.08	Identify the feeding guide for dry and canned dog or cat food and appropriate measuring cup or device.	1 2	1 2-level 2
28.09	Demonstrate knowledge of nutritional based on life stage and size of animal and chooses appropriate food and amount for specific animals for general care.	2	2 1-level 2 1 level 3
28.11 SC.912.N.1.1	Explain potential problems with feeding therapeutic foods incorrectly or to the wrong patient.	1	1 level 2
<i>Reporting Category Total:</i>		11	
Reporting Category 5: Explain the reproductive system and breeding of selected animals.			
29.01 SC.912.L.14.33 SC.912.L.16.13	Describe the male and female reproductive systems.	2	1 2-level 2 1 level 1
29.03 SC.912.L.14.33 SC.912.L.16.13	Determine appropriate age for breeding.	2	2 level 1
29.04 SC.912.L.14.33 SC.912.L.16.13	Identify gestation length.	2	2 level 1
29.05 SC.912.L.14.33 SC.912.L.16.13	Describe estrous cycle.	2	1 level 2 1 level 3
29.06 SC.912.L.14.33 SC.912.L.16.13	Describe breeding techniques.	1	1 level 2
29.10 SC.912.L.14.33	Explain the differences and similarities between reproduction in different animal species.	2	2 level 3 1 level 1 1 level 2
<i>Reporting Category Total:</i>		11	
Reporting Category 6: Identify common species and/or breeds of exotic animals.			
30.01 SC.912.L.15.4, 5, 6	Identify common avian species/breed and their characteristics.	2	1 level 1
30.02 SC.912.L.15.4, 5, 6	Identify common reptile species/breed and their characteristics.	1	1 level 1
30.03 SC.912.L.15.4, 5, 6	Identify common exotic mammal species/breed and their characteristics.	1	1 level 1
30.04 SC.912.L.15.4, 5, 6	Identify common pet fish species/breed and their characteristics.	2	1 level 1
<i>Reporting Category Total:</i>		6	
Reporting Category 7: Demonstrate human-relations, communications, leadership and employability skills.			
31.01	Demonstrate acceptable work habits and attitudes.	1	1 level 1
31.07	Demonstrate acceptable employee hygiene habits.	1	1 level 2

31.09	Complete pertinent forms for employment, such as a res job application, a W-4 form.	1	1 level 2
31.11	Trainee avoids misrepresentation, slander, violating client confidentiality, substandard patient care, substance abuse, or animal abuse/neglect.	2	1 level 1 1 level 3
31.12	Demonstrates acceptable work habits and attitude	1	1 level 1
31.13	Explains the veterinarian-client patient relationships	2	1 level 1 1 level 3
31.14	Recognizes the importance of keeping their credentials current with continuing education credits	1	1 level 2
31.15	Recognizes and adheres to the governing laws for veterinary medicine in Florida.	1 2	1 2-level 2
31.16	Conforms to safety and professional dress code by dressing in well-fitting scrubs or uniforms, closed-toed shoes, avoids excessive or loose jewelry, or excessive and visible body piercings or tattoos, avoids long or fake nails, and keeps hair short or tied back.	1	1 level 2
31.17	Actively observe his/her working environment and animals promptly reporting observations and concerns to the veterinary technician or veterinarian as needed.	1	1 level 3
31.20	Resolve complaints or conflicts with either pet owners/clients or co-workers in a professional manner.	2	1 level 2 1 level 3
31.21	Explain the forms of communication including verbal-spoken; nonverbal-body language, and written.	2	1 level 1 1 level 2
<i>Reporting Category Total:</i>			3

Overall Percentage for Written Test: 70% Overall
Percentage for Performance Tasks: 30%

Course Name: Veterinary Assisting 3

Course Number: 8111550

Overall Percentage for Performance Tasks: 30%

Performance Task #1	Parliamentary Procedure
Weighting Percent for this Task	10%
Standard	31.05 Conduct small, informal, formal, and group meetings.
Exemplar (If applicable)	n/a
Additional Information	Students will demonstrate ability to properly conduct group meetings using parliamentary procedure.
Suggested Assessment Team	Instructor and peer evaluators.

Performance Task #1 Parliamentary Procedure

Criteria	Possible Points	Points Earned
Student demonstrates basic parliamentary skills (Main motion, Amendments, Refer to Committee, Point of Order, Adjourn)	5	
Student demonstrates ability to serve as presiding officer.	2	
Student demonstrates ability to participate in discussion relating to motions.	2	
Student uses appropriate voice level for room and size of group.	1	
	10	

Performance Task #2	Job Interview
Weighting Percent for this Task	10%
Standard	31.10 Demonstrate job interview techniques
Exemplar (If applicable)	n/a
Additional Information	Students will participate in a mock job interview demonstration effective protocol.
Suggested Assessment Team	Instructor and peer evaluators.

Performance Task #2 Job Interview

Criteria	Possible Points	Points Earned
Student was appropriately dressed and groomed.	2	
Student introduced themselves and greeted interviewer in a friendly manner.	2	
Student responded to questions appropriately.	2	
Student demonstrated appropriate communication skills (persuasive, grammar, enunciation, volume, concise, tactful)	2	
Student posed appropriate questions to employer and clarified the next steps.	2	
	10	

Performance Task #3	Complete employment forms.
Weighting Percent for this Task	10%
Standard	31.09 Complete pertinent forms for employment, such as a resume, a job application, a W-4 form.
Exemplar (If applicable)	n/a
Additional Information	When presented with job application and W-4 form, student will correctly complete the forms.
Suggested Assessment Team	Instructor and peer evaluators.

Performance Task #3 Employment Forms

Criteria	Possible Points	Points Earned
Student completed all forms in time allotted.	2	
All information was provided ("N/A" indicated where appropriate)	2	
Capitalizations, Abbreviations, Punctuations where appropriate	2	
Student used proper grammar and spelling.	2	
Forms are neat and legible.	2	
	10	