COVID-19 health and safety measures
Other steps being taken to safeguard student, staff health

<table>
<thead>
<tr>
<th>Protective supplies</th>
<th>Wipes &amp; sanitizers</th>
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</thead>
<tbody>
<tr>
<td>Staff will be provided with masks, face shields, gloves, sanitizers, and other protective gear according to their needs and job duties.</td>
<td>Hand sanitizing stations have been added throughout all our schools and buildings. Classrooms and offices will have hand sanitizer readily available for use on a regular basis throughout the day.</td>
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<thead>
<tr>
<th>Health check</th>
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<tbody>
<tr>
<td>We ask all staff and students to assess their health prior to arriving on campus. Families must use self-check measures to monitor their child(ren)'s health closely for symptoms of COVID-19 (see list on this page). Adults or children who are sick or display symptoms of COVID-19 must stay home to prevent the spread of illness. They must also keep their school office informed.</td>
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<thead>
<tr>
<th>Sick students and staff</th>
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<tbody>
<tr>
<td>Staff members who become sick with COVID-19 symptoms will be sent home immediately. Students exhibiting COVID-19 symptoms will be sent to a separate area on campus and the student’s emergency contacts will be called to pick up the child immediately. Emergency contacts will be given instructions on how they will be reunited with their child. Nurses will have protective gear to use when working with students and the clinic will be cleaned frequently.</td>
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If a student or staff is sick at home, they are encouraged to stay home and seek medical attention.

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<tr>
<th>Communication</th>
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<tbody>
<tr>
<td>A new school year in the midst of a pandemic brings challenges, opportunities, and last-minute changes, requiring patience and flexibility. As changes arise, Flagler Schools will communicate using its automated system for phone calls, email, and text. Please make sure your contact information is up-to-date in Skyward, as well as your emergency contacts, and watch for updates to ensure you stay informed. Updates can be made by contacting your child’s school office.</td>
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<th>Social Distancing</th>
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<td>Providing families the option of virtual and online learning in the new school year will help reduce the number of students in our schools, enabling more effective social distancing strategies. Schools will use strategies to minimize movement in the building and reduce intermingling of students from different classes, when possible. Classroom furniture, including desks, chairs, tables, etc. will be set up to maximize physical distancing to the extent possible in the classroom. Strategies such as spacing seating further apart or in the same direction will be implemented.</td>
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<th>Signage</th>
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<tr>
<td>Signage has been placed throughout the buildings to remind individuals of hand hygiene, proper hand washing, wearing face coverings, and the importance of staying home when sick. Other signs will serve as physical distancing reminders.</td>
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<th>Visitor limits</th>
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<td>Non-essential visitors, including parents/guardians, will not be allowed to enter our campuses. Those who do will be screened and given limited access.</td>
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<th>Enhanced cleaning</th>
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<td>Schools will follow cleaning procedures recommended by the CDC, using EPA-registered disinfectants. Electrostatic sprayers are used to spread disinfectant on surfaces and hard-to-reach spaces. Common touch points will be cleaned throughout the day. Buses will be cleaned twice a day and high touch areas will be disinfected before each route.</td>
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</tbody>
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COVID-19 symptoms

- Fever or chills (100°F or greater)
- Dry cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- Productive cough
- Abdominal pain
- Runny nose

Planning for the unknown

Families, staff should be prepared for changes at any time

While school may be back for a new year, the COVID-19 public health crisis has not ended. Without a vaccine to protect against the illness, the health situation in our state changes day by day. Surges or even smaller localized cases of COVID-19 could make changes to the school plan unavoidable. Flagler Schools leaders will continue to work closely with county health officials and other area local government officials while making decisions to maintain the safety and health of its learning environment.

Families and staff will need to be prepared for any range of scenarios that could happen depending on the nature of the situation and the extent of community spread of COVID-19. The district or individual schools may be required to close at any time during the 2020-2021 school year due to the spread of illness. In this event, all students in the district or affected school would switch to Remote Learning for the required length of the closing. Should normal school operations be disrupted, options could include the following and are dependent on conditions at the time:

- One or more schools going to a school-based virtual model due to a localized outbreak while others remain in session.
- 100% school-based virtual for all schools

Families and staff will need to be prepared for any range of scenarios that could happen depending on the nature of the situation and

Daily health assessments required for students, staff

All Flagler Schools staff and students must conduct a health self-assessment (view here) prior to arriving on one of our campuses or sites. Staff and parents/guardians are asked to review the list of COVID-19 symptoms daily to determine if you should go to school/work or stay home (see the previous page for symptoms).

Any staff member or student who is sick or displays symptoms of COVID-19 must stay home to prevent the spread of illness.

Important: Students or staff who have tested positive for COVID-19, or have been requested to test or ordered to quarantine for COVID-19 must have clearance from the DOH or a medical doctor before returning to campus/site.

If a staff member becomes ill during the day, they will be sent home. If a student becomes ill during the day, he/she will be moved to a separate area. Their emergency contacts will be called and given instructions to pick them up immediately in a safe manner. Contact information, including emergency contacts, needs to be up-to-date in Skyward. Please contact the student’s school registrar if updates are needed.

Make a family plan

- Make a plan now. Families and staff should work out a schedule to cover childcare needs or seek out childcare resources that are available on a last-minute basis.
- Families and staff should make sure they have resources at home to pivot to remote learning if necessary. Students assigned a take-home device should carry it back and forth between home to school every day.
- Plan for what to do if you or someone in your home gets sick. Immediately inform the school if this happens.
A student or staff member tests positive for COVID-19...

...NOW WHAT?

1) School officials notified.

2) Contact tracing begins.
   - The Flagler County Department of Health will begin the process of contact tracing. They determine who should quarantine/self-isolate. Flagler Schools does not perform contact tracing.
   - The contact tracing team works with school administration on providing communication and guidance to impacted students and staff letting them know what steps they need to take and the potential need to isolate, quarantine, etc.

   An example of the type of work the contact tracing team will engage in when there is a positive case includes:
   - Developing a timeline to determine when the person who tested positive for COVID-19 started experiencing symptoms to accurately calculate the 48-hour period before the person began to experience COVID-19 symptoms.
   - Identifying students and staff who meet the CDC definition of having “close contact” (within a 6-foot space for at least 15 minutes) with a person testing positive for COVID-19 based on class schedules and assignments.
   - Supporting school and district administration in developing and implementing a communication plan (phone calls, letters, emails, etc.)
   - Work with families of students who are under quarantine so their educational services can continue.

3) Impact on school determined.
   - Areas where student or staff member occupied will be thoroughly disinfected.
   - Flagler Schools administrators, working with county health department officials, will determine whether the impacted area or school will need to close.
   - If a person diagnosed with COVID-19 is determined to have been in the building and poses a risk to the staff or students, a school may close temporarily for cleaning and disinfection if the school is unable to complete cleaning in a timely manner.
   - District administration will consult with local health officials to determine the scope (e.g., a single school, multiple schools, the full district) and duration of school closures. These will be made on a case-by-case basis using the most up-to-date information about COVID-19 and the specific cases in the community.
   - During closures, extracurricular activities, school-based after-school programs and other events will also be canceled.

4) Communicating with the community
   - Flagler schools will communicate with families and staff only about positive cases among students and staff in its schools.
   - If a student or staff member has tested positive, Flagler Schools will communicate its next steps with families and staff who may be directly impacted and how it impacts regular school operations as soon as the district is able. Click here for an Example Letter.
   - The district will NOT communicate if a family member of a student or staff member has tested positive, but will still take appropriate quarantining steps for the impacted student or staff, per CDC guidelines.
   - Due to laws protecting student and staff privacy, no identifying information about the student or staff member testing positive will be released to the public. Any Flagler Schools students or staff who are identified as having been in close contact (as defined by the CDC) with the individual will be notified as part of the contact tracing process and instructed on what steps to take.

5) Keep learning going.
   - During any school closing, Flagler Schools will continue to provide instruction and learning opportunities.
   - If a student tests positive for COVID-19, the District will continue to provide instruction and learning opportunities.

6) Impacted facilities deep cleaned.

Students and staff must not come to school if they are sick, quarantining, or waiting for COVID-19 test results. Do not come to school or work if you have a current respiratory illness and/or symptoms of COVID-19 or a known exposure to a positive COVID-19 case within the past 14 days. If any of these apply, please notify your child’s school administrator or, for staff, your principal or supervisor. Students or staff who have tested positive for COVID-19, or have been requested to test or ordered to quarantine for COVID-19 must have clearance from the Flagler County Department of Health (DOH) or a medical doctor before returning to campus/site.